



Whitley County Solid Waste Management District

701 S. Line St. Columbia City, IN 46725

Pre-Proposal Conference

June 10, 2024, 10 am

Solid Waste Board Members Present: Theresa Baysinger, Ryan Daniel, Thor Hodges, and Madalyn Sade-Bartl

Public Present- Director of Whitley County Solid Waste Tara Meyers, Eric Ivory with Borden Waste Away, and Brian Easley with Republic Services

Q & A:

1. Clarify Service – Public Schools and Libraries, Municipalities, Public Drop Off Site, Residential Service does include apartment complexes.
2. Provide any information on current # of Dumpsters –
 - Indian Springs Middle School - 2 dumpsters /weekly pickup.
 - Columbia City High School -2 dumpsters/ Monday, Wednesday, and Friday weekly pickup.
 - Little Turtle Elementary School- 1 dumpster/ weekly pickup.
 - Mary Raber Elementary School- 1 dumper/weekly pickup.
 - Cocessee Elementary School- 1 dumpster/ weekly pickup.
 - Northern Height Elementary- 1 dumpster/ weekly pickup.
 - Central Office (Marshal Building) 1 dumpster/ bi-weekly pick up.
 - Columbia City Library- 1 dumpster/weekly pickup.
 - Whitley County Solid Waste (public drop off site) 5 dumpsters / Monday, Wednesday, and Friday weekly pickup.
 - Apartment complex bins/dumpsters are unknown currently. Information regarding has been requested if received we will send it out.
 - Municipalities bins/dumpsters are unknown currently. Information regarding has been requested if received we will send it out.
3. Address List – We do have an address list that can be provided to the contractor.
4. Clarify where alternatives should be placed in the bid package- Exhibit 2 the RFP in Part G, H and I
5. Asked to clarify parcel count for curbside collection- Parcel count is provided by the auditor in Feb / March of each calendar year. The parcel count for 2024 is 12,978. That number is for curbside recycling only and does not include municipalities, schools, libraries, or public drop site at Whitley County Solid Waste.
6. Clarify how missed pickup calls are handled – Whitley County Solid Waste has a phone tree transfer directly to the contractor. All calls for missed pickups should be handled by the contractor.
7. Clarify participation in recycling program – Whitley County is mandatory participation county wide. Residents pay for the program whether they choose to use it is on them. It was the consensus that at least if not more than 90% of the residents put out their curbside bins and utilize this program.
8. Clarify current schedule- Currently the contractor picks up every resident bi-weekly North of US 30 (A week customers) and South of US 30 (B week customers). They currently pick up residents Mon-Thursday every week. See attached Map and schedule.



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- a. Any proposed schedule change should include a public notification campaign and alternative bid price savings.
9. Clarify missed pickup expectations- If the missed pickup was due to contractor error it must be collected within 24hrs of the miss being reported. Missed pickup due to residential error does not mandate return.
10. Clarify Bad Materials in bins- If the contractor finds items placed in the curbside bins that do not belong in the bins the contractor should not pickup but should include a hanger or other notification on why bin was not picked up. No return trip is mandated due to residential error of bad materials being placed in the bin.
11. Clarify Whitley County Solid Waste Public drop off site- The site is currently open to the public Mon-Fri 8am to 4:30pm and on Sat 8am to noon. Holiday's can affect the hours. When the facility is open there is personnel on site manning the facility. There are no after-hours drop-offs allowed and all bins are gated off to the public.
12. Alleyway pickups- The Borden rep Eric noted that we needed to add language to the bid package that specifies that some alleyways are included in the pickup schedule, so as not to create a contractual conflict with the awarded company. The Solid Waste Board is working to identify if there are any true alleyway pickups and what those locations are.
 - a. City of Columbia City alleyways are unknown currently. Information regarding has been requested if received we will send it out.
 - b. Churubusco has alley service between 200 block of W. Washington St. and SR 205 right next to the school. The other questionable roads are Coal Street, Short Street and Western Ave, but those are actual streets that just so happen to be 10-12 feet wide.
 - c. South Whitley has a few narrower streets, but the trash collectors don't have an issue collecting on them. Those streets are E First St, E 2nd St, and the end circle of W Smith St.
13. Trash- Whitley County Solid Waste does take trash from residents. They must pay on site for disposal of trash. It is not part of this bid nor is it contractual. It is also not part of the yearly fee the residents pay for recycling, it is separate.



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WHITLEY COUNTY, INDIANA RECYCLING DAYS

2024

AUTOMATED TRUCKS IN USE

PLEASE ENSURE YOUR CONTAINER HAS A 3 FOOT CLEARANCE ON ALL SIDES

**HAVE RECYCLING
OUT BY
5:00 AM
OF YOUR
COLLECTION DAY**

TIME OF COLLECTION MAY VARY.

GFL
GREEN FOR LIFE
260-609-1112
4429 Allen Martin Dr.
Fort Wayne, IN 46806

A WEEK: NORTH OF US 30

B WEEK: SOUTH OF US 30



701 South Line Street
Columbia City, IN 46725
260.248.3132
recycling@whitleygov.com
Facility Hours:
Monday-Friday 8am-4:30pm
Saturday 8am-Noon



RecycleWhitley.com
or Scan QR Code
to View Larger Map



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Whitley County 2024 Recycle Calendar

January 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
B	1	2	3	4	5	6
A	7	8	9	10	11	12
B	14	15	16	17	18	19
A	21	22	23	24	25	26
B	28	29	30	31		

February 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
B				1	2	3
A	4	5	6	7	8	9
B	11	12	13	14	15	16
A	18	19	20	21	22	23
B	25	26	27	28	29	

March 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
B					1	2
A	3	4	5	6	7	8
B	10	11	12	13	14	15
A	17	18	19	20	21	22
B	24	25	26	27	28	29
A	31					

April 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
A	1	2	3	4	5	6
B	7	8	9	10	11	12
A	14	15	16	17	18	19
B	21	22	23	24	25	26
A	28	29	30			

May 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
A			1	2	3	4
B	5	6	7	8	9	10
A	12	13	14	15	16	17
B	19	20	21	22	23	24
A	26	27	28	29	30	31

June 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
A					1	
B	2	3	4	5	6	7
A	9	10	11	12	13	14
B	16	17	18	19	20	21
A	23	24	25	26	27	28
B	30					

July 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
B	1	2	3	4	5	6
A	7	8	9	10	11	12
B	14	15	16	17	18	19
A	21	22	23	24	25	26
B	28	29	30	31		

August 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
B				1	2	3
A	4	5	6	7	8	9
B	11	12	13	14	15	16
A	18	19	20	21	22	23
B	25	26	27	28	29	30
A	31					

September 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
A	1	2	3	4	5	6
B	8	9	10	11	12	13
A	15	16	17	18	19	20
B	22	23	24	25	26	27
A	29	30				

October 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
A		1	2	3	4	5
B	6	7	8	9	10	11
A	13	14	15	16	17	18
B	20	21	22	23	24	25
A	27	28	29	30	31	

November 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
A					1	2
B	3	4	5	6	7	8
A	10	11	12	13	14	15
B	17	18	19	20	21	22
A	24	25	26	27	28	29
B	30					

December 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
B	1	2	3	4	5	6
A	8	9	10	11	12	13
B	15	16	17	18	19	20
A	22	23	24	25	26	27
B	29	30	31			

Note: The highlighted day's are observed holidays. Service will be delayed one (1) day after the holiday is observed.

Recycle will be on the same alternating schedule as it was for 2023. We are sorry for the confusion on the original calendar sent out. Please make sure this one is used to ensure containers are placed out on the correct day.

