



Whitley County Solid Waste Management District

701 S. Line St. Columbia City, IN 46725

Monday, February 12, 2024

Regular Meeting

Present: Theresa Baysinger, Jenny Middleton, Chad Banks, Madalyn Sade-Bartl, and Ryan Daniel, Thor Hodges

Absent: Rob Schuman

Public Present- Director Tara Meyers, Tiffany Deakins, Jennifer Shinabery and Kay Gatton

Theresa Baysinger called the meeting to order at 9am

Previous Meeting Minutes 1.8.24- Mrs. Sade-Bartl made a motion to approve meeting minutes from January 8, 2024. Motion seconded by Mr. Daniel. Motion passes unanimously 5/0 with Mr. Schuman & Mr. Banks absent.

Vendor Payables- Mr. Daniel made a motion to approve vendor payables. Motion seconded by Mrs. Sade-Bartl. Motion passes unanimously 5/0 with Mr. Schuman & Mr. Banks absent.

Mr. Banks joined the meeting 9:10 am

SW Director Report- Mrs. Meyers informed the board that the CAC & Joint Board 1st meeting was scheduled for 2/29 @4pm at WCSWMD office. Mrs. Meyers notified the board that GFL pushed out an increase for trash hauling and disposal that took effect on February 1, 2024. Mrs. Meyers proposed that we increase a few items on our accepted items list to offset the increased fees. Mrs. Meyers was asked to email the proposed increases to the board and table this item until the next meeting.

Old Business

New Business

Policy For Capital Assets- Mr. Daniel made a motion to approve the Capital Asset Policy as presented. Motion seconded by Mrs. Middleton. Motion passes unanimously 6/0 with Mr. Schuman absent.

Interlocal Agreement- There was a brief discussion on the changes & updates to the Interlocal agreement. Mr. Daniel made a motion to give the chair signature power to sign the Interlocal agreement as presented. Motion was seconded by Mrs. Sade-Bartl. Motion passes unanimously 6/0 with Mr. Schuman absent.

Resolution 2024-04-? – The county attorney informed Mrs. Baysinger that we had to have a resolution that allowed the District to enter into an Interlocal agreement with the county. Mrs. Baysinger didn't have a copy of the Resolution with her at the meeting. Mrs. Baysinger requested a motion that would allow her to sign Resolution 2024 - 04 when it was received from the county attorney. Mrs. Sade-Bartl made a motion to give the Chair Mrs. Baysinger signature power for Resolution 2024-04 once it was received from the county attorney. Mr. Banks asked if Resolution 2024-04 was the correct Resolution #. After some discussion and without District attorney present no determination of Resolution # could be determined. Mrs. Sade-Bartl amended her prior motion and made a new motion to give the Chair Mrs.



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Baysinger signature power for Resolution 2024 – (?) without a title once it was received from the county attorney. Motion seconded by Mr. Hodges. Motion passes unanimously 6/0 with Mr. Schuman absent.

Annual Insurance Renewal- Mrs. Meyers informed the board that there was a \$735 increase in insurance cost from last year to this year.

Cyber Liability Coverage - The District does not have a cyber policy in place. Mrs. Meyers had the insurance company quote a cyber policy. The cost for the cyber policy is \$1,911.63 for the year. Mrs. Baysinger requested a motion to approve the cyber policy since the District didn't currently have a cyber policy. Mrs. Sade-Bartl made a motion to approve the cyber policy as presented. Mr. Daniel seconded the motion. Motion passes unanimously 6/0 with Mr. Schuman absent.

RFP Committee- Mrs. Baysinger notified the board that they needed to begin working on RFP's for the District. Mr. Daniel suggested that Mrs. Meyers lead the RFP Sub Committee. Mr. Daniel and Mrs. Sade-Bartl both are available to help on the RFP Sub Committee but unable to lead it. The RFP Sub Committee will hold its 1st meeting after February 29th but before the next board meeting on March 11th. Mrs. Meyers will work on scheduling a date with Mr. Daniel and Mrs. Sade-Bartl and notify all members of the board as to when the meeting will be held.

Policy Manual – Mr. Daniel asked Mrs. Shinabery who was holding the Policy manual for the District. HR is holding the Policy Manual for the District. Mr. Daniel notified the board that SBOA was reviewing the Policy Manual and there are some questions regarding it. Mrs. Shinabery said she also had questions regarding it. The Policy Manual was last updated in 2023 but the board is not sure if the copy that the District has is the correct and most up to date Policy Manual. Mrs. Baysinger is going to sit down with Mrs. Shinabery and review the Policy Manual and have a list prepared for the next board meeting.

Public Comments

Mrs. Baysinger made a motion to adjourn; Mrs. Middleton seconded. Meeting adjourned at 9:32 am

Theresa Baysinger- President

Rob Schuman- Secretary