

WHITLEY COUNTY COMMISSIONERS
January 17, 2012

The Whitley County Commissioner met in Executive Session on Tuesday January 17, 2012 at 10:00 am in the Commissioner's Room located on the first floor of the Whitley County Government Center. In attendance were Chairman Don Amber, Commissioner George Schrumpf, Commissioner Tom Rethlake, County Coordinator Amy Crickmore, Auditor Jen McGuire and Assessor Angela Heath.

The meeting was held in accordance to IC 5-14-1.5-1 (9) to receive information concerning job performance evaluation of an individual employee. No decisions were made and no subject matter was discussed other than the subject matter specified in the public notice.

Commissioner Amber adjourned this meeting.

The Whitley County Commissioners met in a regular session on Tuesday, January 17, 2012 in the Commissioner's Room located on the first floor of the Whitley County Government Center. Commissioners in attendance were Tom Rethlake, Don Amber and George Schrumpf. Also in attendance were Auditor Jen McGuire, Dan Sigler, Amy Crickmore, Otto Boschert Jr, James Thomlison- Post & Mail, Michael Barton, Brandon Forrester, Jim Becher, Cathy Broxon-Ball, Mark Hodges, Nancy Prickett, Lisa Richmond, Stanley Crum, Katie Wagner and Dan Weigold

Commissioner Amber called the Commissioner meeting to order.

IN THE MATTER OF COUNTY ATTORNEY: Dan Sigler, County Attorney, had numerous annual contracts that he had reviewed and approved. First was the Contract with Cedarbridge Treatment Centers for the Probation Department, it was discussed that the only change made was that the Contract would only be for an annual time frame and no automatic renewal. Schrumpf made a motion to approve the Contract with the change, seconded by Rethlake and carried with a 3/0 vote. Next contract was with Jim Becher through MicroAge for annual IT services, the only amendment to this contract for the year was adding the EMA department and increasing the hours from 500 to 560 for 2012. After discussion a motion to approve was made by Rethlake, seconded by Schrumpf and carried with a 3/0 vote. Next Contract discussed was from Lisa Richmond at the Treasurer's office for electronic payments for the Commissioner Certificate Sale with the SRI website. With no ending date on the Contract it was sent back for corrections. The other contract for the Treasurer's office was for E payments through STAR bank, this contract was ok with Sigler if no terms needed for this agreement. Other legal discussion was in regards to the \$25,000 deductible for County liability on insurance claims against the County. Attorney Sigler is going to contact John LeFever at Star Insurance to see if we can get any better terms. Last item presented was the annually contract for Dan Sigler for 2012, a motion to approve the 2012 Attorney Contract with no changes was made by Rethlake, seconded by Schrumpf and carried with a 3/0 vote.

IN THE MATTER HIGHWAY DEPARTMENT: Michael Barton reported from the Highway on the reimbursements from the State for use of County Roads for a detour in the amount of \$17,452. Further discussion was on the purchase of the new skid loader equipment, training of employees to operate the equipment and cost of the new radio for the FCC banding regulations. Michael had a request from the State to use County roads again for a detour off of St Rd 114, after discussion of the roads it would affect 250 W, 1000 S, and Washington Rd a motion to sign and approve the use was made by Rethlake, seconded by Schrumpf and carried with a 3/0 vote. Last on the report was the work to be done at the Gateway Park for the Redevelopment Commissioner, Michael feels that some of the requests are not necessary and is going to get with Jim Breckler and discuss the changes on the improvements.

IN THE MATTER EMA DEPARTMENT: Cathy Broxon-Ball, EMA Director, came before the Commissioners for signatures on a Sub Grant Agreement that will be used to purchase the server, the cost is \$3378 and the Grant will be for \$3600, this is a reimbursable Grant so the monies can be used for other expenses if necessary. A motion to approve the Grant was made by Rethlake, seconded by Schrumpf and carried with a 3/0 vote. Cathy also let the Commissioners know that a reimbursement from Sprint came in for the cost of re-banding the radios.

IN THE MATTER WHITLEY COUNTY LAND COMMITTEE: Dan Weigold reported to the Commissioners that the former Whitley County Land Committee will now be called the GIS Task Force and the individuals on the task force were the individuals that work with the day to day work flow and how it affects the other offices involved. The internal networking will help with the technology updates and mandates being required by the State. The group will meet quarterly.

IN THE MATTER OF DRUG FREE INDIANA: Nancy Prickett from the Grant Committee of Drug Free Indiana reported to the Commissioners the distribution of fund for the 2012 year from their Annual Budget meeting. The amount of funds being distributed for the year is \$39,424.57, after discussion a motion to approve was made by Schrumpf, seconded by Rethlake and carried with a 3/0 vote.

IN THE MATTER MINUTES AND CLAIMS: Minutes from the prior meeting January 3, 2012 we discussed, changes to the committee appointments needed to be made “removing Emergency Management” from Schrumpf, and under Redevelopment is should be “Commission” not Commissioner and the EMS Strategic Planning Committee needs removed from Commissioner Rethlake, after noting the changes a motion to approve was made by Rethlake, seconded by Schrumpf and carried with a 3/0 vote. Claims distributions were approved, a motion to accept all claims was made by Rethlake, seconded by Schrumpf and carried with a 3/0 vote.

IN THE MATTER COUNTY ASSESSOR: Angie Heath, County Assessor, came before the Commissioners requesting an additional employee to help with the day to day work in the Assessor’s office. Angie will be out of the office this year from May until October and at this time is not planning on running for the Elected office again in three years. With all the stipulations and requirements mandated by the State a new person will require training to perform the job duties. At this time a motion to table the discussion and present to the County Council for the request of an additional employee to help cover the work load was made by Schrumpf, seconded by Rethlake and carried with a 3/0 vote.

IN THE MATTER OF UTILITY PERMITS: Five utility permits were presented to the Commissioners for approval. All the permits were from CenturyLink and have been approved by the County Engineer Brandon Forrester for approval. After noting all the locations West Lincolnway from Co Rd 450 West to Co Rd 550 West, West Lincolnway from Co Rd 250 West to Co Rd 450 West, North Lincolnway from Co Rd 200 N to Co Rd 250 W, Co Rd 150 East from St Rd #205 and last Meridian Rd from Washington Rd, south to W Keiser Rd then NE on Keiser Rd to Meridian Rd then south on Meridian Rd to Co Rd 400 South, then East on Co Rd 400 S to St Rd #9. CenturyLink will be placing buried cable at all of these locations, a motion to approve all five location permits was made by Rethlake, seconded by Schrumpf and carried with a 3/0 vote.

The regular Commissioner meeting was recessed at this time 2:25 pm to hold the Annual Finance Meeting.

The minutes and discussion from the Annual Finance meeting will be presented by the Secretary Lisa Richmond at the next meeting.

The regular Commissioner meeting was reconvened at 2:35 to continue.

IN REGARDS TO THE CAPITAL IMPROVEMENT PLAN: The two year Capital Improvement Plan was reviewed for 2012 and 2013. Projects on the plan were funding for Whitley County Economic Development Corp, GIS projects, On-site and Off-Site improvements, Update Highway radios, purchase new ambulances, match funding for County on Aging, County Website and Courthouse repairs. Discussion on the projects and the amount of money allocated to each project was discussed and if any additional projects needed added at this time. Commissioner Amber would like to review further and discuss with Council before making any final determinations on the Plan.

IN THE MATTER OF COUNTY COORDINATOR: Amy Crickmore requested to use the Courthouse square was submitted by Kay Fleck for the annual Autumn Art Festival, it will be from noon September 7, 2012 to 6:00pm September 8, 2012, a motion to allow the use was made by Rethlake, seconded by Schrumpf and carried with a 3/0 vote.

IN OTHER BUSINESS: An annual request from the State Auditor’s office for a report of Covered Bridge Certification was presented for approval, a motion to sign showing no covered bridges exist in Whitley County was made by Rethlake, seconded by Schrumpf and carried with a 3/0 vote. A Notice of Appointment for the Veteran Service Officer for Whitely County was made by reappointing Gene Rohrer for the position, motion to approve the appointment was made by Rethlake, seconded by Schrumpf and carried for approval with a 3/0 vote. Next was a request for the appointee to the local Alcoholic Beverage Board, Gary L Gordon requested to retain the position

on the Board, a motion to approve this Appointee was made by Schrumpf, seconded by Rethlake and carried with a 3/0 vote. The annual statement of showing the total compensation paid to each county officer, deputy and employee for the 2011 year was presented by Auditor McGuire, mandated by IC 36-2-2-19 and two postings of the statement were at the Government Center and County Courthouse and will be published in two local papers. Commissioner newsletter for 2012 will be published quarterly in the newspapers not monthly. Commissioner Rethlake is requesting all further questions in regards to the Coesse project be directed to Lori Shipman. Commissioner Schrumpf is in the final negotiations for the Print Management Program that will affect the entire County for any printing devise, toners and maintenance on equipment. Commissioner Amber will make a report to department heads in the January 25 meeting requesting Flow Charts from each department.

With no further business or comments from the public the meeting was suspended until further notice, a motion to suspend was made by Amber, seconded by Schrumpf and carried with a 3/0 vote.

WHITLEY COUNTY COMMISSIONERS

Don Amber, Chairman

George Schrumpf, Vice Chairman

Tom Rethlake, Member

Attest: _____
Jennifer McGuire
Auditor