



# Whitley County Solid Waste Management District

701 S. Line St. Columbia City, IN 46725

Board Members			
Name	Appointed By	Term Beginning Date	Term End Date
Ryan Daniel	Voted	1/1/2024	12/31/2024
Chad Banks	Voted	1/1/2025	12/31/2028
Rob Schuman	Voted	1/1/2023	12/31/2026
Theresa Baysinger	Voted	1/1/2025	12/31/2028
Jenny Middleton	City Council - Mayor	1/1/2024	12/31/2027
Thomas Warner	County Council	1/1/2024	12/31/2027
Open Seat	Churubusco Town Council		

## SOLID WASTE BOARD MEETING AGENDA

**TUESDAY JULY 1, 2025, 9:00AM**

220 W Van Buren  
Columbia City, In. 46725

Call Special Meeting to Order –

### New Business-

Discussion on MOU with Town of Churubusco and Whitley County Solid Waste Management District concerning accounting, reporting, and audit support related to payroll, tax filing and reporting tasks.

The Work that Town shall perform on behalf of District shall include:

- EFTPS (federal taxes)- biweekly;
- INPRS- biweekly;
- Any garnishments which may be required (i.e. child support)- biweekly;
- Any additional 457/deferred compensation plans- biweekly;
- State withholding (WH-1)- monthly;
- 941- quarterly;
- Unemployment- quarterly;
- County treasurer affirmation- bi-annually (May & December);
- 945 employment report- annually;
- Preparation of w-2s- annually;
- State WH-3 filing- annually;
- Federal W2 filing- annually; and
- Any other payroll related accounting, as may be necessary from time to time.

### Public Comment-

Next Scheduled Business Meeting: Aug 11<sup>th</sup>, 2025 @ 9am

Adjournment

THIS AGENDA IS SUBJECT TO CHANGE WITHOUT NOTICE

The Open Door Law does not prohibit a public agency from changing or adding to its agenda during the meeting.

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